

## Carpet & Flooring Improvements Checklist

- Do not sweep things under a rug or carpet. The carpet or rug should lay flat on the floor
- If you have pets hire a professional to deodorize carpets
- If needed, replace any worn carpet
- If needed, steam clean carpet thoroughly
- If needed, install new neutral-colored carpet with a thick padding so prospective buyers feel comfortable as they walk on your floors
- Make sure carpets are secure. Stretch and tack down any loose or curling carpet
- Make sure the carpets are vacuumed, free of pet hair and combed
- If you decide to replace a linoleum floor, choose a neutral color that will have wide appeal
- If your home has hardwood floors with room-size rugs, get the hardwood into its best condition with fresh non-slip floor polish or other coating to make it shimmer
- Mop and vacuum floors
- Replace worn out vent covers

- Thoroughly clean linoleum floors in kitchen and bathroom

## **Clean & De-clutter Check List**

- Appliances should be cleaned - inside and out**
- Clean all curtains, drapes and blinds**
- Clean or purchase new front door accessories**
- Clean the entryway carefully; it creates the buyers first interior impression of your home**
- Clean the inside of all kitchen and bathroom cabinets and neatly organize items on shelves**
- Clean windowsills**
- Doors should be oiled and squeak-free**
- Dry clean your drapes**
- Empty trash cans, recycling bins and ash trays**
- Ensure all doors, cabinets and drawers can open completely without any blockage**
- Exterminate any insect problems**
- Get rid of odors (pet, food)**

- Have a garage sale before the home is listed**
  
- Hire a professional cleaning service, once every few weeks while the house is on the market**
  
- If needed, remove clutter by renting off-site storage space**
  
- Keep baseboards clean and dusted**
  
- Keep bookshelves, entertainment units organized neatly**
  
- Keep clothing hung neatly, shoes organized**
  
- Keep screens clean and vacuumed**
  
- Keep shower curtains fresh and free from mildew**
  
- Keep stairways and corridors clear**
  
- Make bathrooms sparkle; sinks, toilets and tubs should be immaculate**
  
- Make stairwells and corridors clutter-free**
  
- Mop and sweep all floors**
  
- Organize closets**

- Polish all interior woodwork**
  
- Remove appliances from kitchen counters to give a look of spaciousness**
  
- Remove oil spots from garage**

## Staging Check List



Clean fireplace and prepare with logs for display



Clean out the entry closet and put only a few hangers so that the buyer can visualize winter coats



Consider lighting up the fireplace during the colder months



Hang artwork on the walls



Hang extra clean towels in the bathroom for your guests



Have a fresh vase of flowers on the kitchen table to add appeal



Have beds made



If needed, put large furniture in storage



Lock pets up away from home during showings



Open drapes to allow light in



Place fresh flowers, potpourri and other decorations around house (even in bathrooms)



Play music during open houses



Put cedar chips inside the closets



Remove all unnecessary articles in basement or attic



Remove magnets and notes from refrigerator



Remove personal possession, like photos, trophies and mementos



Set the dining room table for a dinner party



Stage garage - clean up oily floors, straighten tools and other equipment



Tag or remove items not included in sale (i.e. water conditioner, chandeliers, plants, drapes)